

**PARENT ADVISORY COUNCIL**  
SIR JAMES DOUGLAS ELEMENTARY SCHOOL  
7550 Victoria Drive, Vancouver BC V5P 3Z7  
Main School: 604 713.4817 Annex: 604 713.4885  
Douglas.aucontraire.net

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January 26, 2009-Meeting Minutes

Parents & Staff in Attendance: Joyce Spencer, Sylvia Jackson, Becky Winkelmann, Theresa Sturby, Trish Quon, Dawn Preston Brown, Gabriel Yiu, Jackson Wong, Lynsey Scales, Vicky Parkhouse, Carolyn Morgan-Chan, Maryann McCreight-Balshaw, Kam Grewal, Damon Smith, Bobbie Dhillon, Shalini Morgan, Tamara Ball, Cindy Sepp, Connie Carver, Donna Emeno, Sylvain LaRochelle, Dal Sandhu, Sue Watkins, Michele Jarrett.

1. **Welcome & Introductions:** Sue introduced Tamara Ball; Art Specialist & Grade 2 Teacher @ the Annex.
2. **Review of Agenda:** Becky (accepted)/Dawn (seconded).
3. **Review of November Minutes:** Trish (accepted)/Becky (seconded).
4. **Business Arising from Minutes:**
  - Over 100 Cookbooks sold - thank you Dal.
  - CPF (Canadian Parents for French) Rep. needed. Becky's willing to take this responsibility on, but is requesting a partner to work with her.
5. **Chairperson's Report:**
  - Seismic Upgrade: Sue Watkins, Mike Watkins & Joyce Spencer had 15 min. meeting with Wally Opal (MLA) in Dec. to discuss issue.
  - FSA's (Fundamental Skill Assessment): Tests to go ahead in Feb. School board allows parents to withdraw their child if a written notice is given to the principal
  - Yearbooks: New Photographer this year - the cost for the memory books is \$16, but class photos free. Forms to come home soon.
6. **Member's at Large Reports:**
  - Family Dance: Cancelled due to lack of interest. Emailed survey to 119 people - 45 responses with only 19 saying they would attend.
  - Movie Night: April?
7. **Annex Seismic Upgrade (Sylvain):**
  - \$1.8m Project to be done by Sept. 09.
  - Re-enforcing walls to make it seismically safe.
  - Portable classrooms to be used by 2 classes.
  - Phase I: March - June: After Springbreak, 2 classes & undercover area will be loss to upgrade. Undercover area will be used for storage, but also needs to be re-enforced.
  - Phase II: June - Sept: The remainder of the building plus roof to be completed.

**Tamara Ball:** Proposal for purchasing a Ceramic Kiln for Douglas Annex. Proposed as a cost sharing venture between the PAC, school budget & VSB. It is a good opportunity to put in the wiring for the kiln during the seismic upgrade.

**8. Principal's Report:**

- Parking & Traffic Issues: Survey to be done to find out how kids are brought to school - the goal is to reduce the number of car trips, both for safety and the environment.
- Grade 7's to attend The Sustainable Summit @ David Thompson.
- Locks on bathroom doors repaired.
- VSB computer virus affecting computer usage.
- Seismic upgrade at the main school: 15% space increase over ministry standard has been approved.

**9. VP's Reports - Connie @ Main:**

- REMINDER: Supervision ends at 3:20 (2:30 on Wed.) daily. It's not safe for children to be unsupervised after this time unless parent or caregiver is present.
- Winter Concert - terrific !
- Food Drive went well.
- Code of Conduct was well received. Assembly with students to discuss booklet. Students & Parents have signed contracts.
- Chinese New Year - Jan 21<sup>st</sup> presentation.
- Talent Show sign up. Informal presentation coming soon (perhaps a fund raiser).

**Sylvain @ Annex:**

- Fruit & Veggie Program starting Jan 28<sup>th</sup>.
- Basketball Program hosted by YMCA - Mon. after school.
- Reading Program & Cooking offered by David Thompson - Tues after school.
- The Sustainable Summit: some children to attend Mon. Feb. 2<sup>nd</sup>.

**10. Other Business:**

- Spring Photos: Lifetouch requesting to take student spring photos. This was decided against due to lack of interest, as parents seem happy with their fall pictures.

**Adjourned at 8:30pm.**

**Next Meeting: February 23<sup>rd</sup> at 7pm - Presentation by Choices**

**Markets: Making healthy choices for our kids.**