

PARENT ADVISORY COUNCIL  
SIR JAMES DOUGLAS ELEMENTARY SCHOOL  
Minutes from Monday, June 23<sup>rd</sup>, 2008

---

**Parents & Staff in Attendance:** Trish Quon, Carolyn Morgan-Chan, Becky Winkelmann, Theresa Sturby, Sylvia Jackson, Ruth Martens, Damon Smith, Connie Carver, Joyce Spencer, Lena Lai, Kam Grewal, Sue Watkins, Michele Jarrett, Donna Emeno, Sylvain LaRochelle, Joan Lichtmann, Sheryl Smith, Milly Ko, Bobby Chan, Susan Dreger, Tania Goteng, Elsa Rice, Cindy Sepp.

1. **Welcome and Introductions: Year End Summary for 2007/2008**

2. **Review of May's Minutes:** Trish (accepted)/Ruth (seconded)

3. **Review of Year's Goals:**

1. **School Replacement:**

- We're a little further ahead as Ministry has approved to replace existing school.
- Still waiting for project agreement between VSB & Ministry.
- Hopefully next year, we'll move into design phase.

2. **Seismic Safety:**

- Mike Smith from VFD presented Emergency Preparedness.
- Self Rescue Buckets stalled, but hoping to move ahead in Sept. (Mike Smith provided input into contents).

3. **Community Building:**

- Hot Lunch Days.
- Sports Day.
- Movie Nights/Silent Auction.
- PAC funded School events.

4. **Better Communication:**

- Email Distribution List - need to work towards reaching a larger group.

5. **Fundraising Goal:** \$9000, we exceed our goal.

4. **Chairperson's Report:**

- Commuter Challenge, Friday June 6<sup>th</sup> @ Main School - 83% Participation.
- Recycling - over \$750 collected.
- Annex Staff organized a litter less lunch day.
- PAC mins distributed electronically instead of hard copies.

**Total Raised: \$30,085. (\$14,500 exceeded)**

- Gaming Grant: \$15,600.
- Annex Bake Sales: \$1200.
- Hot Lunch: \$6925.
- Cookie Dough: \$1730.
- Entertainment Books: \$675.
- Mother's Day Flowers: \$750.

Cont'd.

- Photo Night: \$585.
- Recycling: \$750.
- Big Brother's: \$300.
- Movie Nights/Silent Auction: \$1570.

**Additional Spending:**

- BC Lung Association: \$250.
- Donation to Boy's & Girl's Club: \$500.
- Dust Masks (Seismic): \$90.

**Financials:**

- \$61,542.68 - September 2007.
- \$51,000. - June 2008.

**Next Year:**

- Coffee/Tea Social on the 1<sup>st</sup> day of School (Annex & Main).
- Life Touch Photography (Sept 15<sup>th</sup>/16<sup>th</sup>).
- Family Photo Night (Oct 1<sup>st</sup>, Nov 10<sup>th</sup>).
- Fruit & Veggie Program.
- Design phase for new School.

**PAC Council:** All Council Members were re-elected to their positions with one returning Member, Joyce Spencer who will assist with Fundraising & Special Events.

**5. Principal's Report: Donna Emeno**

- Quebec exchange trip to Vancouver went well.
- Band Concert & Intermediate Musical.
- Retirement parties for 3 teachers & Teacher updates.

**6. Main School: Connie Carver**

- Code of Conduct Review: Connie's requesting review & input into the new Code of Conduct Brochure. It is to be handed out to Students, Parents & Staff in the fall.
- Intermediate Musical: Great Success!
- Go-Go Grannies: Total Collected \$1728.19. Presentation of cheque to the Grannies & School to receive plaque.
- Grade 7 Leaving Ceremony.

**7. Annex: Sylvain LaRochelle**

- Grade 3 Farewell Luncheon.
- Volunteer Tea.
- Tues. June 24<sup>th</sup> - Picnic under the stars.
- All Straight Grades (no mixed grades) for next school year except for 1/2.
- Please No dogs to School !! Leave in vehicles. Some people are allergic or afraid.

**8. Other Business:**

- USBORNE Literacy Book Fair: Becky donated proceeds: \$800 Annex & \$500 Main.

Meeting Adjourned: 8:15pm

Next Meeting: Monday, September 29<sup>nd</sup> 7pm.

