

PARENT ADVISORY COUNCIL
SIR JAMES DOUGLAS ELEMENTARY SCHOOL
Meeting Minutes from Monday, April 28 2008

Parents & Staff in Attendance: Trish Quon, Carolyn Morgan-Chan, Becky Winkelmann, Dawn Preston Brown, Ken Eng, Theresa Sturby, Sylvia Jackson, Maryann McCreight-Balshaw, Ruth Martens, Damon Smith, Connie Carver, Joyce Spencer, Lena Lai, Kam Grewal, Sue Watkins, Michele Jarrett, Donna Emeno, Sylvain LaRochelle, Joan Lentmann.

1. **Welcome and Introductions**

2. **Review of Agenda:** Dawn (accepted)/Becky (seconded)

- **Show you Care, Be Safe, Be Fair:** Connie's putting together "The Douglas Code of Conduct". There has been one for some time, but now need to formalize.
 - Common language, Statement of Purpose, What is acceptable & unacceptable behavior. This also includes the consequences of unacceptable behavior. Staff is asking for participation from Staff, Students & PAC.
 - Code of Conduct will be tailored to Douglas.
 - Suggestion for pictures in brochure to include Young Children, Older Children & Adults.
 - Next step is to receive "kid" input.
 - To be ready for September 2008.

3. **Review of March Minutes:** Theresa (accepted)/Ruth (seconded)

4. **Business Arising from Minutes:**

- Commuter Challenge: Jun 6th.
- Emergency Preparedness Workshop for Parents: Tues. May 13th.
- Movies shown during class time which some students might find too frightening: Donna suggested parent's talk to individual Teacher's as no other parent has raised the issue. Parents pre-approving the movie could be too restrictive to the teacher's autonomy.

5. **Chairperson's Report:**

- Commuter Challenge: Fri. June 6th - Main School ONLY.
 - Environmentally Sustainable Way to get to school: Car Pool, Bus, Walk, Ride.
 - Competition with six other Schools.
 - Draw Prizes will be provided to each Division for those students who participate, and Perhaps some sort of "school" prize if 75% compliant?
- Emergency Preparedness Workshop for Parents: Tues. May 13th, 7PM (Library) with Mike Smith, VFD.
- Big One at Two: May 8th.

- Fraserview Park Proposal: Capital City Plan, Apr. 29th.
- Childrun: (www.childrun.com) Jun. 1st.
- Big Brother's: Jun. 9th-13th.
- Silent Auction raised \$1100,

6. **Treasurer's Report:** PAC has raised \$10,000 approx.

- PAC has met Fund Raising Budget !!
 - Bake Sales (not inc. cookie dough) & Big Brother's: \$1361.29
 - Hot Lunch: \$5000
 - Entertainment Books: \$678
 - Photo Night: \$585
 - Recycling: \$743.40
 - Movie Night & Silent Auction: \$1572

7. **Review of Douglas Code of Conduct:** (see Review of Agenda)

8. **Principal's Report:**

- Thank you for the Staff Appreciation Luncheon, enjoyed by everyone.
- Emergency Preparedness: Mike Smith (VFD) helping the School put their bunker together.
- Code Red Drill recently (lock down).
- Big One at Two: May 8th.
- Killarney Mini Meets start in May.
- Coyote sightings recently at Main School and Boy's & Girl's Club.
- School Calendar has been set for 2008/2009, including all Pro-D Days & Holidays. School to start Tues. Sept 2nd.
- Artist in Residence: Dragon with Code of Arms to be put up at Entrance (Dawn Preston-Brown assisted). The portrait of James Douglas in the front lobby will be coming down.
- Planning Council: date to be set.

9. **VPs Reports:**

Main School - Connie Carver:

- Thank you for Staff Appreciation Luncheon.
- Sun Run - Team Douglas.
- Rollerblading to start.
- Sport's Day Theme - Superhero's.
- Intermediate Musical - ROCK, Celebration of the history of Rock & Roll. - Performance Date, June 19th (Daytime & Evening)
- Pennies for Grandmother's (Go's Go's) money raised to date \$668. This will go towards Uniforms \$8 ea. & Annual School Tuition \$56 - We can make a difference !

Annex - Sylvain LaRochelle:

- Nutrition Week organized by Madame Ball - included a Litterless Lunch.
- Jump for Heart Day done recently.
- Garden composting at School - Grant Applied.
- Smart Boards arrived. Sylvain's introduced to the Teacher's.
- Portable Computer Lab, full & ready.
- Parking Enforcement Patrol. All parents should take note that city parking enforcement officers have been watching the annex. They can quietly issue tickets without speaking to the offender. Tickets are sent home in the mail.
- Big One at Two: Check out with Teacher this year
- Graffiti at Annex has been an issue/problem.

10. **Other Business:**

- Trish brought up the issue of Parent's driving kid's to meets, field trips, etc. Confusion with the form & informing parents on what's required. Donna will speak to the staff to ensure that the message sent home is clear.

Meeting Adjourned: 8:45

** Next meeting at the Annex library. Sylvain will demonstrate the smart board