

PARENT ADVISORY COUNCIL
SIR JAMES DOUGLAS ELEMENTARY SCHOOL
7550 Victoria Drive, Vancouver BC V5P 3Z7
Main School: 604-713-4817 Annex: 604-713-4885
Douglas.aucontraire.net

Minutes of October 22nd, 2007 PAC Meeting

Parents & Staff in attendance: Lisa Green, Kathy Withen, Theresa Sturby, Maryann McCreight-Balshaw, Joyce Spencer, Trish Quon, Sheri Parke, Ruth Martens, Carolyn Morgan-Chan, Jonnet Garner, Sylvia Jackson, Manjit Dhillon, Dal Sandhu, Paramjit Badyal, Ellen Webb O'Brien, Angela How, Sylvain LaRoche, Donna Emeno, Connie Carver, Sue Watkins, Michele Jarrett.

1. **Welcome & Introductions:** Welcome to Jonnet Garner who teaches Grade 1 at Douglas Main.
2. **Review of Agenda:** Sylvia (accepted) Carolyn (seconded)
3. **Review of Minutes:**
 - o Student recognitions: the names of students have been removed for posting on the website.

Trish (accepted) Ruth (seconded)

4. **Business Arising from Minutes:**
 - o Juice box recycling program has been taken over by the Grade 7's.
5. **Chairperson's Report:**
 - o **Ministry Nutrition Guidelines for 2008:**
http://www.bced.gov.bc.ca/health/guidelines_sales07.pdf
 - ✓ This affects any food or drink item that is sold in the schools including fund raising.
 - ✓ 50% most recommended category includes fruits, vegetables, lentils, whole grains, pizza with veggies, etc.
 - ✓ 50% choose often category includes soups without meat, juice, pizza, etc.
 - ✓ Hot Lunch Days: chips & cookies will be removed (sports days only or special events). Trans Fat in pizzas? Little Caesars has been good to Douglas & we'd like to continue with that relationship - discussions around whole wheat crust.
 - ✓ Bake Sales (Annex): would like to keep this as a fund raiser as the kids enjoy participating. Perhaps, a suggestion to parents for healthier choices.
 - ✓ Vending Machine (Main): Juice & Water only (no sports juice).
 - o **ACT NOW: Fruit & Veggie Snack Program** (approval by Jan.08 - Main School ONLY)
 - ✓ BC Government Program - locally grown.
 - ✓ Operating Budget \$750 includes fridge & storage bins.

- ✓ Fruit & veggie delivery every 2 weeks (Mon or Tues) - all prewashed, a Food & Safety person will check to make sure everything is clean.
 - ✓ It will need to be delivered to each classroom so students can eat together & Teachers will incorporate topic into their conversation.
 - ✓ Parent permission forms will be required.
 - ✓ Teacher resources will be supplied by the program.
- **Seismic or Self Rescue Buckets:** (equipment for every classroom in order to get safely out of school in case of an emergency - budget approx. \$4000./\$100 per bucket).
- ✓ Classrooms have First Aid Kits.
 - ✓ Carolyn's Father & Dawn have agreed to shop & price items. Dawn may have connections at Canadian Tire. If anyone is interested in participating or has a connection that may keep costs down, please talk to Sue Watkins.
 - ✓ Buckets or Duffle Bags?? - need to look at this.
 - ✓ PAC is financing this, no funding from VSB.
 - ✓ VSB buyers, do they have connections, more than PAC Members? Possibly, getting in touch with Lawrence Tom (VSB Purchaser) for assistance or advice.
- **Application for Playground Funding:**
- ✓ DPAC Meeting, Thurs Oct 25th - Sue will report back to PAC Executive.
 - ✓ Application deadline - Nov 30th.
 - ✓ Up to \$20,000 available. PAC would have to match dollar for dollar; the playground must be installed by Sept 2008.
 - ✓ Motion for funding & a vote would have to take place next meeting - can it all be done this quickly?
 - ✓ PAC has the funds - \$19,000 - technology fund & \$18,000 - main fund.
 - ✓ Don't know what's happening regarding a NEW Main School? When new school is built, is the playground funded by the Ministry?
 - ✓ Sue is going to check at DPAC meeting if we can apply for playground funding & return funds if not used.
 - ✓ Temporary Playground - can it be moved? Costs involved?
6. **Treasurer's Report:** Operating Grant received \$20 per child - Douglas Main & Annex.
7. **Member at Large Reports:**
- Family Photo Night: Carolyn's booked the Library for Nov 7th & 8th - (forms sent home).
 - Campbell Soup Fundraiser: Thank you to Theresa Sturby who has offered to take over task.
 - Family Movie Night: Becky's booked the Gym for Nov 23rd - Age appropriate movie will be chosen at later date.
8. **Principal's Report:**
- Donna welcomed teacher, Jonnet Garner to the meeting & also gave staff updates.

- Anne Lee - Seismic Upgrades. Douglas is still in the feasibility stage, nothing formal has been approved, but if it does go ahead, the school will most likely be replaced. Queen Mary & Trafalgar have been given priority over Douglas. Douglas's older building is a historical building, not a designated heritage building. It may be sold to a developer.
- Professional Day, Friday, Oct 19th: Donna, Connie & Sylvain heard Stephen Lewis's presentation on Global Citizenship. This was a very powerful & moving presentation. Donna would like to present a 40 min. DVD "Race against Time" from Stephen Lewis to PAC & eventually the students (grade 3-7, invite Annex Grade 3's). To bring awareness to students & to ask what are they doing in Vancouver regarding global citizenship: candy jar - UNICEF fund raiser, clothing drive - Hurricane Relief, Food Bank.
- Omni Films was at Douglas filming our earthquake practice - drill went well. This is a CBC production on emergency preparedness. The crew followed a Grade 6 & 7 class. This was co-coordinated by Teacher, Jonette Garner.
- Fine Arts performance - Grade 4 - 7, Nov. 2nd.
- Two "No Smoking" signs received from the Ministry for both schools.
- Nov. Newsletter will include a note to parents to please not deliver lunches to classes between 11:30 - 12:00, but to wait until the lunch bell rings. Also ensure your child has a healthy lunch from home & not fast food, such as McDonald's.

9. Vice Principals' Reports:

Annex - Sylvain

- Thank you to all parents who volunteer, greatly appreciated.
- Update on Kathleen, one of our maternity teachers (living in Scotland), she's had her baby.
- Meet the Teacher Night went well.
- Gymnastics is scheduled for the next 4 weeks, equipment out in the gym.
- One of our Grade 3 students participated in the Cross- Country Program (at Douglas Main). The Annex is looking to implement this for Grade 3's next year.
- Peer Helper Program has started for the school year - volunteer program this year.
- Family Groupings had a successful start.
- Damon Smith stepped down as Parking Coordinator. If anyone is interested in taking over this responsibility, please see Sylvain.
- Computer Lab: Interested in exploring laptop computers & to have a portable trolley to move them from class to class.
- Website: calendar updates will be done soon.
- Picnic table removed due to safety concerns.
- Concern about safety in the hall after the bell goes, as there is no room to move. Sylvain is asking if parents can wait outside underneath the cover for their children.

Main School - Connie

- Behavior Tracking Forms: A new system soon to be implemented regarding issues/problems at the schools with students. The Teacher will fill out form & 1st copy

will be kept in the school office with Principal/Vice Principal. 2nd copy sent home & pink copy to be retained by Teacher. There will soon be an assembly introducing forms to students. Lunchtime Supervisors will also be made aware of forms. They will not be part of a student's permanent record, used for data collection only. Some concerns expressed if these forms will be stored & used in the future.

- Connie talked about 2nd Step, which involves Empathy Training, Problem Solving, Anger Control.
- Safety Patrol, Victoria Street crossing. Constable with VPD will be involved in introducing program. Cross guards involved will be from Grade 5, 6 & 7. There will be an assembly to introduce Program to the students.

Meeting adjourned at 8:50pm. Next PAC meeting will be Monday, Nov. 26th.