

PARENT ADVISORY COUNCIL
Sir James Douglas Elementary School
7550 Victoria Drive, Vancouver BC V5P 3Z7
Main School: 604713-4817 Annex: 604-713-4885
douglas.aucontraire.net

June 19, 2006 Meeting – MINUTES

Parents & Staff in Attendance: Alison Bourget, Lori Fontana, Kam Grewal, Joyce Spencer, Becky Winkelmann, Trish Quon, Carolyn Morgan-Chang, Sylvia Jackson, Simon Szeto, Astrid Vischer, Sue Watkins, Ita Leiva, Barbara Claridge, Pam Biela, Adrian Keough, Donna Emeno

1. **Welcome & Introductions**

- Astrid welcomed everyone to the PAC meeting and introduced Donna Emeno the new Principal for the Main School and the Annex
- Connie Carver will be the new Vice Principal at the Main School – from Kelowna; a French Immersion teacher with a background in music

2. **Review of Tonight's Agenda**

- Addition: nomination as Treasurer for Kam Grewal, and Carolyn Morgan-Chan and Becky Winkelmann as Member @ Large
- Motion to accept by Sue, seconded by Becky

3. **Review of May Minutes**

- Minutes accepted; motion by Ita; seconded by Lori
- Add: welcome to Grade 4 for Annex Kids in September

4. **Business Arising from Minutes**

- None

5. **Chairperson's Report**

- DPAC role – advocacy and information role to PACs – identify issues in the district
- Successful year especially fundraising at the Annex
- Sponsorship's awarded this year – Churchill, David Thompson, and Van Tech
- Outstanding fundraising efforts by all parents and lots of volunteers
- Raised \$33,000 through gaming and fundraising
- Astrid's last year at the school after 8 years on the PAC and would like to thank the following:
 - Thank you to the PAC Executive – Ita and Sue
 - Sue Watkins has agreed to stand as Chair – been on the PAC the last 3 years
 - Thank you to Barbara Claridge for all her help over the years
 - Thank you to Pam Biela in her role as VP and Adrian as the new VP at the Annex
 - Thank you to Susan Clowers and Monique at the Annex for all their hard work especially Susan for keeping track of the PACs expenses

6. **Treasurer's Report**

- Financial report distributed
- Final figures available August 31, 2006
- Cookie dough not paid yet until 2 orders are resolved
- WISH list still to be reviewed – Annex done; Main not prioritized yet but to the PAC by the end of the school year
- Allocation of per head amount for teachers to use for field trips for K to Gr 7
- Budget 06/07 review – based on historical expenditures and income; Motion to accept: Ita; seconded by Lori
- Gaming funds cannot be used for travel outside of province
- Suggestion made the % breakdown of the formula be reviewed with a new split – to be brought forward next year for discussion; parents have to be surveyed; review & recommendations with a possible re-allocation

7. **Members @ Large**

- Web Site – No official web site for Douglas School – no teacher who has the expertise to create one; Donna will look into it and get a basic website up for next year
- Big Brother's clothing drive @ the Annex last week = 96 bags = \$264

- Sports Day @ Main School – some miscommunications with a more than expected number of DT students arriving to help out; bake sale not much activity, and pizza sales went very well

8. **PAC Elections**

- Sue Watkins – Chair
- Kam Grewal – Treasurer
- Sylvia Jackson –Secretary
- Ita Leiva – Fundraising Member @ Large (Main School)
- Becky Winkelmann – Fundraising member @ Large (Annex)
- Carolyn Morgan-Chan – Member @ Large
- Joyce Spencer – Member @ Large Special Projects
- Catherine O'Brien-Bell – Member @ Large
- Motion to accept: Lori, seconded by Trish

8. **Principal's Report**

- Sports Day – teachers do not do food
- Quebec trip – return visit went well
- Leadership events – special days at Main School (Fairy Day, Twin Day)
- Welcome to Kindergarten – good feedback from parents – skills will be worked on in the summer
- Volunteer Tea last week
- New grade 4's from the Annex to spend time with current grade 4's
- Seismic upgrade – next spring; this year planning stage; funding not finalized yet
 - Phase I – done – building identified
 - Phase II – go through areas and do costing:
 - Upgrade entire building, or
 - Demolish and build new addition, or
 - Cap-off new building and have another use for the rest
- A new building would have smaller rooms
- Final version will be presented to parents; 18-24 month project
- 2010 school's centennial
- Meg Stanley of the City of Vancouver is preparing a "Statement of Significant" re: the heritage of the building – names of past attendees should be submitted for contact
- Great community involvement in the past
- Band concert tomorrow night
- Thank you for your support

9. **Vice Principal's Report (Main)**

- No MSN problems this year
- More boys than girls for office visits (recess/lunch) this past year
- Satisfaction survey results from Gr 1 to 7's re: happiness & feeling safe – overall Douglas is a happy school where kids feel safe

10. **Vice Principal's Report (Annex)**

- Thank you – really enjoyed first year at Douglas
- Lots of exciting things happening at the Annex recently:
 - Sports Day – lots of parents attended
 - Action Schools BC – next year "active school"
 - "Gearing Up for Science" program – 2 hour workshops last week

11. **Other Business**

- Question raised re: French Immersion class structure for next year – any ideas? Some attrition; looking at straight year but size and numbers might not be balanced; next year potentially 47 kids in grade 4
- Boys & Girls Club – suggestion made to give the Club a financial gift from Douglas as it is used every day by our students (P.E.) – accepted
- Thank you again to Barbara for all the years of service to Douglas and all the things you've brought to the school
- Thank you to Astrid for all her years of service to the PAC and to Douglas
- Meeting adjourned