

**PARENT ADVISORY COUNCIL**  
**Sir James Douglas Elementary School**  
**7550 Victoria Drive, Vancouver BC V5P 3Z7**  
**Main School: 604713-4817    Annex: 604-713-4885**  
**douglas.aucontraire.net**

**November 21, 2005 Meeting – MINUTES**

**Parents & Staff in Attendance:** Astrid Visscher, Sue Watkins, Joyce Spencer, Sami Salehin, Salma Hossain, Kam Grewal, Pam Beila, Damon Smith, Carolyn Morgan-Chan, Becky Winklemann, Dayle Geisbrecht, Trish Quon, Sylvia Jackson, Chantal Trudeau, Barbara Claridge, Simon Szeto, Ruth Martens

1. **Welcome & Introductions**

- Astrid welcomed everyone to the meeting.

2. **Review of Tonight's Agenda**

- Addition: to discuss speakers for PAC
- Change: Caroline to give fundraising report
- Motion to Accept by Dayle, seconded by Sue

3. **Review of September's Minutes**

- Minutes accepted with no changes; motion by Dayle, seconded by Sue

4. **Chairperson's Report**

- Kids Futures – no updates
- Fundraising Report
  - Family Photo Night – full, with volunteers
  - Purdy's Chocolates fundraiser to take place
  - Big Brother's Dec. 3-8
  - Pizza Day, Wed., Nov. 23<sup>rd</sup>

Annex Fundraising

- Big Brother's Clothing Drive; Dec. 5-8
- Hot Lunch every other week
- Bake Sales monthly
- Parent Parking Patrol – Damon
  - Showed a sign he made for the Annex
  - Safety is more important than convenience
  - Speed Bumps have been installed at Annex ahead of schedule(after many phone calls to the City)
  - At Main school, school support workers and Administrators are active in Patrol
  - 8:50-9:00 is most busy; please try to drop off child earlier
  - Please let your child out on the curb side of the car, not the street side

**Treasurer's Report**

- Breakdown of expenditures and revenue for the 2004/05 school year provided
- Bake Sale is with Snack Shack
- Funds raised from the Annex & Main school are combined
- Revenue from Campbell Soup Labels & Scholastic are sports equipment and books; not cash
- Usborne book sale – Becky donated ~\$500 worth of books + ~\$2500 books
- Proposed budget for 2005/06; difficult to predict what fundraising will be
- Staff at Annex & Main school make a wish list which is prioritized
- PAC executive look at recommendations from teachers at both schools along with parents' input at PAC before making a proposed budget
- When the wish list comes back from the teachers (around February), PAC can have discussion on parents' priorities
- Motion to accept budget; Dayle, seconded by Sue

5. **Principal's Report**
  - Working on involving phys.ed. ideas such as yoga
  - YMCA sponsored grade 7 Quebec trip/exchange going to a suburb Quebec City with a grant of approx \$14,000.
  - If parents at the school provide email addresses, newsletters can be sent directly to parents via email
  - Parking patrol by staff is working well
  
6. **Vice Principal's Report (Main)**
  - Safety patrol; need 40 students along with spares; when numbers are met, patrol will begin
  - We have all the textbooks we ordered, except 40 grade 6 textbooks and grade 6 teacher resources
  - Incidences and problems with children in the playground are way down this year
  
7. **Vice Principal's Report (Annex)**
  - Laminator has arrived
  - Assemblies for Remembrance Day and Family Groupings have taken place
  - There are now new creative writing resources
  - David Thompson's Community team has explored the possibility of an after-school care program
  - UBC French (4<sup>th</sup> year) students help with LAC work
  - Peer Tutoring with grade 3's helping K's/grade ones
  
8. **Other Business**
  - Constitution available in office's PAC box
  - Most school boards deciding that they won't be making up time or extending school time/year
  - Speakers for PAC meetings proposed: Society of Eating Disorders, Emergency Preparedness
    - Other ideas? – email Astrid
  
  - Meeting adjourned