

**PARENT ADVISORY COUNCIL**  
**Sir James Douglas Elementary School**  
**7550 Victoria Drive, Vancouver BC V5P 3Z7**  
**Main School: 604713-4817    Annex: 604-713-4885**  
**douglas.aucontraire.net**

**February 28, 2005 Meeting – MINUTES**

**Parents & Staff in Attendance:** Simon Szeto, Ita Leiva, Tracy Shudo, Darren Shong, Sue Watkins, Pam Biela, Peggy Friedman, Monica Olmr, Amy Jay Stembridge, Susan Dreger, Carolyn Morgan-Chan, Becky Winkelmann, Dawn Preston Brown, Emma Breurkens, Shirley Chau, Connie Mele, C. Wong, Amanda Ye, Amy Lee, Yvonne Ma, Guo Bin Zeng, Danny Mak

1.    **Welcome & Introductions**

- Simon Szeto welcomed everyone to the PAC meeting & introduced the PAC

2.    **Review of January Minutes**

- Accepted by Darren Shong, Accepted by Carolyn Morgan-Chan

3.    **Chairperson's Report**

- WIC Report – Cantonese-speaking meeting held for information only with Telus and VSB rep. Result is that of possibly moving the location of WIC; the PAC will not be discussing further at the meetings nor will there be a re-vote. Cantonese-speaking group bringing issue to Adrienne Montani.
- Wish List – from the teachers at the Main school received by the PAC; will review with Treasurer and PAC executive to see amount of funds available– meeting to be held before next PAC meeting.
- Photographer – same format, no name, one colour (blue), and 2 poses
- Hot Lunches – VSB offering balanced lunches to schools at a cost of \$3.00 per day (set meal cost)
  - Questions raised re: distance for travel? Hot food? How is it prepared? What are the costs are other schools?
  - Would start next year if approved; not a fund raiser but a service
- Neighborhood Small Grants Project – possibly applicable to the carnival

6.    **Treasurer's Report**

- Catherine not here today so nothing to report
- Question raised about breakdown of costs – with Barbara not present; tabled
- Going forward suggestion made that next year to better organize the information

7.    **Members @ Large Report**

**Dayle** – (Simon speaking on her behalf)

- Carnival a go – 30 responses from parents to help – May 29<sup>th</sup> from 10:30am to 1:30pm
- Ruth Martens ordered flower baskets for the end of May
- Michelle Alexander will arrange the raffle this year – 100% to the PAC (70% to English, 30% to French)
- Snack Shack – not happening due to Ruth's schedule; anyone interested to call Ruth or Dayle
- Big Brothers not happening this Spring due to Dayle's schedule – Carolyn planning one at the Annex in May – can they do both schools? Carolyn will talk to Big Brothers and Dayle

\* A parent interrupted meeting to ask why there were no Cantonese translators as they were having difficulty understanding. Pam Biela will follow up with Barbara.

- Big Brothers cheque came in.
- Campbell Soup labels need to be counted – parent/student volunteers needed

#### **Darren –**

- Safety Update – Parking Patrol completely gone as nobody wants to help out; waiting for response from VSB/lawyers regarding the measures proposed
- Suggestions: how about teacher volunteers? Response: not enough personnel and time to be feasible; how about a road safety day? chalk outline of a body? drastic action? Difficulty in parking and picking up kids – educate the parents but how? Coordinate something between the 2 schools?

#### **Tracy –**

- Hot Lunch – only 1 food day a month – nobody has offered to help out since our last meeting
- Emma can help count the money but on a different day/ Sue can help out on Tuesdays – Tracy to discuss with Emma and Sue.

### 8. **Principal's Report**

- WISH List Breakdown –
  - Primary home reading books
  - Theatre-type lighting for the shows in the gym
  - Rollerblading K-7
  - Grade 7's (French & English) getting facilitators to come in to speak about high school, internet safety, and other issues – PAC can possibly pay for 2 of the 5 sessions

### 9. **Vice Principal's Report (Main & Annex)**

- Books –
  - Voted on Scholastic Program K-6 at the main school; French Pan-Canadienne K-6; Grade 7's Science Probe; new math books
  - Staff is pleased; any extra money to be spend on atlases, maps, dictionaries
- Class photos – March 11<sup>th</sup>; 10<sup>th</sup> at the Annex
- Report cards – March 11<sup>th</sup>; 18<sup>th</sup> at the Annex

### 10. **Other Business**

- Washrooms – some stalls in the girls room have no latches in both schools; personal safety an issue – Pam to speak with Mr. Gill tomorrow and with Marie-Helene as well.
- Sue wants to specifically thank the school because her son had an accident on the playground and the safety issue was fixed right away.
- No meeting in March due to Spring Break
  
- PAC Meetings Schedule:           Apr 18           May 16           Jun 20
- Agenda items can be emailed to Simon at: [simon\\_szeto@hotmail.com](mailto:simon_szeto@hotmail.com)
- Meeting adjourned